



THE SCOOP

WEDNESDAY, FEBRUARY 19, 2025

IN THIS ISSUE

[Winter Sports Celebration/Send-Off – Wed, Feb 19 \(TODAY!\)](#)
[February 20 PACK Time](#)
[5th Period Counselor Advisory Sessions for 2025-26 Registration](#)
[World Language Proficiency Exam Reports – Distribute to 1st Period](#)
[ASB Budget: Action Needed!](#)
[No Morning Announcements](#)
[WIDA Tests in ML Classes](#)
[Blood Drive Tuesday, Feb 25 – Please Promote](#)
[SAT Assignments](#)
[Transportation for Students in Off-Site Programs](#)
[Teacher Preferences for 2025-26](#)
[Employee Badge Reprint \(All Staff\)](#)
[Hallway Passes \(Teachers & Instructional Paras Only\)](#)
[Overnight Chaperone Training](#)
[Jason Gadek Named Northwest Region 2024 HS Adviser of the Year](#)
[New CIHS Teachers Application and Courses for 2025-26](#)
[Synergy Training Update](#)
[Synergy Training – Scribe](#)
[Canva Implementation](#)
[Reminders for Semester 2](#)
[Attendance Reminders for SEM2](#)
[Parking Lot Safety & Sonitrol](#)
[AP Art Gallery in the Library](#)
[Multicultural Night](#)
[EduBytes Newsletter](#)
[District Staff News](#)
[Monthly Family Newsletter](#)
[Wolfpack Press – Digital Release!](#)
[School Stakeholder Annual Survey](#)
[Grants for Washington State K-12 Public School Teachers!](#)
[Research Approval Process for Staff Members](#)

EASY LINKS

Links to [Select Resources](#)
[Looking Ahead](#) Calendar

for 2024-25
for 2025-26
Nov 1–March 14
Feb 3–March 3
Feb 28–April 9
March 4–April 18
Feb 21–March 20

[Important CiHS \(College in the High School\) Deadlines for 2024-25](#)
[College in the High School Teacher Application](#)
Late Fee Charged (\$40 per exam) for Ordering AP Exams
Student Registration Open for SEM2 UW in the High School Classes
Student Registration Open for SEM2 Edmonds College in the HS Classes
Student Registration Open for SEM2 EvCC College in the HS Classes
[5th Period Counselor Advisory Sessions for 2025-26 Registration](#)

This Week

Mon/Tues, Feb 17–18
Tues, Feb 18
Wed, Feb 19
Thurs, Feb 20

Mid-Winter Break including Presidents Day – NO SCHOOL
[Building Power Will Be Off](#)
end of 6th period | [State Send-Off](#)
before school | Teachers Pick up Reg Supplies in Conf Rm B225

all day | [AP Student Art Display](#), Library
PACK Time (grades 9–11): [2026 Registration Kick-off Video](#)
PACK Time (seniors only): HS&B Tasks Reminder
60 minutes | Staff Extension: [SAT Training](#)
[ASB Budget Packets Due](#)
ALIF: Collaborate to Assess

Fri, Feb 21

The Next Few Weeks

Mon, Feb 24	Evacuation Drill Bell Schedule – <i>new date!</i>
Tues, Feb 25	7:30am–1pm Blood Drive
Thurs, Feb 27	MLK Jr Assembly Bell Schedule – <i>new date!</i>
Fri, Feb 28	ALIF: Collaborate to Respond Athletics Grade Checks
Wed, March 5	School-Day SAT for Juniors Bell Schedule
Thurs, March 6	PACK Time: Panorama Survey
Fri, March 7	ALIF: Collaborate to Assess
Sun, March 9	Daylight Saving Time Begins – <i>set clocks <u>ahead</u> 1 hour (“spring forward”)</i>
Wed, March 12	Heatherwood Middle School Transition Meetings for 2025-26
Thurs, March 13	PACK Time: Check & Connect + Tutorials
Fri, March 14	ELIF Athletics Grade Checks

jump to [Looking Ahead](#)

Winter Sports Celebration/Send-Off – Wed, Feb 19

TODAY, Wednesday, February 19, we will be doing our winter sports/activities celebration/send-off! Below are the details:

- **LOCATION – Annex. Students will fill in both sides of the Annex, creating a path from the stairs to the outer doors leading to the bus line.** Drumline and cheer will help guide where this pathway will be.
- **TIME – IF you choose to have your class participate (and I love having a big crowd to support our amazing student athletes), please **start filling in the Annex around 1:50-1:55**.** We will start the celebration around 2:00.
- **DISMISSAL – Please excuse participants at 1:40 to head to the gym foyer to line up:**

I will send out a complete list of student participants for dismissal in the morning.

Thank you in advance for helping give our students some love for their fantastic achievements! [Erik Heinz](#)

February 20 PACK Time

On **Thursday, February 20**, PACK Time will kick off our **2025-26 registration season**. As we’ve done in past years, **2nd period teachers** will distribute materials (transcript, catalog, advisory schedule) to their current 9th–11th grade students and then show the video presentations provided by the counseling team. Registration materials, videos, and resources are available via the JHS Counseling “[2025-26 Course Registration \(forms, videos, FAQ’s & calendar\)](#)” link. A calendar invite went out, and a video link was added to the invite before Mid-Winter Break.

If you are a 2nd period teacher and you’re going to be absent on Feb. 20, please be sure to share this info with your guest teacher.

5th Period Counselor Advisory Sessions for 2025-26 Registration

Click for the schedule of [5th Period Advisories](#). Advisories will run from Feb. 21 through March 20. Each 5th period teacher who has any 9th–11th graders is scheduled for **one specific day**. Teachers were asked to let [DeeAnn](#) know of any date(s) that would not work for them, and all teacher feedback was honored. Additionally, no teachers were scheduled for a date when their class would be on a field trip. The advisory schedule has been carefully planned with an equitable distribution of students so that no counselor has an excessive number of students on any day.

5th Period Teachers:

- ✓ You will be reminded the day before your scheduled advisory.
- ✓ **Please make sure that you remind your students** to come to school prepared for their advisory. They should have their course catalog and transcript that they're receiving on Feb. 20, and their laptops should be charged.
- ✓ Please send your students to their advisory as quickly as possible after you've taken attendance.
- ✓ Students should not be concerned about whether their advisory is earlier or later in the schedule—all student course requests will be treated equally, with no prioritization based on date.
- ✓ Students can enter their course requests before their advisory date, and they can edit their requests throughout the advisory schedule.
- ✓ Thank you for your assistance in this vital piece of our process for planning next year's master schedule.

World Language Proficiency Exam Reports – Distribute to 1st Period

We have placed the World Language Proficiency Exam scores in your staff mailboxes. Please distribute to your **1st period students** who have exam scores. If you have an exam result for a student who is NOT in your class, please put it back in my mailbox. Thank you, [Sukawt](#)

ASB Budget: Action Needed!

If you are not a current ASB club advisor, you do not need to continue reading.

It's that time of year when we have to start gearing up for the 2025-26 school year, particularly when it comes to our ASB budgeting process. In this message you will find the following:

1. [Spreadsheet of all current club balances](#) (needed for page 2 of budget packet)
2. [ASB Budget Packet information](#)
 - a. **Page 2:** Use the balance spreadsheet to fill out the current balance (found in column J from the above spreadsheet). **Page 2** is also where you will estimate any potential revenue or income from now until June of this year. You will also estimate any expenses you may incur from now until June. This will help you estimate what your end-of-the-year balance will be (based on your current budget on the previously mentioned PDF).
 - b. **Pages 3 & 4** is where you will estimate your potential income for the following school year and any anticipated expenditures (see notes on page 5 for any possible restrictions). For revenue (income) and expenditures, I always recommend that you shoot high—this helps us build budget capacity. For example, if you budget that you will spend \$500 and then have an unexpected expense come up (say, that costs \$1,000), you can fundraise all you want, but will only be able to spend \$500 of it, because that's what you originally projected (so aim higher than what you think this might be).
 - c. **Finally, page 5** is also your signature page. Please remember that the budget process needs to be done with your students as Associated Student Body (ASB) funds are just that—the students' money! So please make sure they are involved in this process as best you can and have one representative sign off on this packet.

These packets need to be completed, printed, signed (by advisor and student rep), and returned to Madeline by **Friday, February 21.**

Thank you in advance for taking some time to be thoughtful about your budgets for next year. If you need ANY help whatsoever, do not hesitate to reach out to us, as we are here to support and guide you through this process as needed. Thank you! [Madeline](#), [Jason](#), & [Shilpy](#)

No Morning Announcements

Due to WIDA testing for ML students **for the remainder of February and continuing into mid-March**, there will be **NO MORNING INTERCOM ANNOUNCEMENTS** during this testing window. Teachers, **thank you for sharing the announcements with your students each day**, as this is the only way some of our students hear about things that are going on.

When we resume reading the announcements, we are going to work on ensuring that they are a reasonable length. We will focus on essential announcements, limiting the number of days an announcement can be repeated, as well as other strategies to keep the length reasonable. Thanks to those who have shared some great ideas and input; it's super helpful. [Jason Gadek](#)

WIDA Tests in ML Classes

The ML department will be conducting the WIDA ACCESS test for the remainder of February and continuing into mid-March. Most of the testing will happen during our classes, so you may not notice anything different. Due to the nature of the test, however, we may need to keep students in our rooms for more than one class period. If students need a bit longer to test, making them tardy to their next class, we will send them with a **signed hall pass**.

Testing will take place in our classrooms—C104, C106, and C210. Please **do not send passes** for ML students to report to you at this time. We have "Testing" signs on our doors, so please let your TAs/OAs know to not disturb if they see a "Testing" sign.

ML students may appear stressed and anxious during this time (this goes for their teachers and success coordinators, too!). Thank you for your patience and understanding as we once again begin the odyssey that is WIDA testing. [Kimberly Osada](#), [Cynthia Kamanyi](#), [Lydia Maltos](#)

Blood Drive Tuesday, Feb 25 – Please Promote

HOSA is sponsoring this year's blood drive on **Tuesday, February 25**, in the main gym. The drive will begin at 7:30 a.m. with the last appointment beginning at 1 p.m. Students must be at least 16 years of age. Those who are **age 16-17 must bring a signed permission slip** to their appointment. Those permission slips can be found on my door, C141, or at the Scoop. As of right now, we only have 16 out of 82 donor spots filled.

We could use your help in getting the word out.

- If you could take a minute in your 3rd period classes to show one of the [attached fliers](#) at the end of announcements this week, that would be appreciated.
- If you would like to donate, please follow this link to sign up for an appointment: https://donate.bloodworksnw.org/donor/schedules/drive_schedule/87350. If you are going during your prep period, let them know you are a staff member and they can expedite you to the front of the line.

On the day of, students will receive a pass with their appointment time the class period before. We will also be keeping a sign-in list for attendance for those who show up for their appointment. Students will be screened by Bloodworks Northwest to make sure that they fit the criteria and it is safe for them to donate. Students who are unable to donate will be sent back to class.

Thank you in advance for your support of our blood drive. This is a great way for students and staff to make a positive impact on our community. If you have any questions, please let me know. [Emily Borden](#)

SAT Assignments

Please see attached [SAT staff assignments](#) for **Wednesday, March 5**. I probably made a few mistakes and a couple of changes may still need to be made, but I'm hoping this is close to being the final. **Let me know if you have any questions or see any errors.** Click [here](#) for a 1-pager with training instructions and deadlines. All teachers should choose PROCTOR training, and paras who are supporting on test day will do either Room or Hall Monitor (you will receive a separate email letting you know which one to do).

Reminder: Your training is due by **Friday, February 28**, and you may choose to complete this on your own or come to the library this **Thursday, February 20**, for the staff extension and complete it alongside others. Turn in your certificate to Sharrethia Anderson in the main office or Bruce Cappel (either email or print and place in their mailbox). [Madeline](#)

Transportation for Students in Off-Site Programs

Click [here](#) for a transportation schedule for our JHS students who participate in off-site programs: Sno-Isle (periods 1-3), NJROTC at EHS (periods 5 & 6), Health/Medical at EHS (periods 5 & 6), Manufacturing at CHS (periods 5 & 6), Automotive at CHS (periods 4-6), and RAP Marysville (periods 4-6).

Teacher Preferences for 2025-26

Teachers, please be sure to submit your preferences for next year's teaching assignments. Sometimes there are conflicting requests, so we can't guarantee anything, but we always do our best to take everyone's preferences into consideration. Additionally, this is your opportunity to let us know about any factors that can affect your prep period. Thank you!

Employee Badge Reprint (All Staff)

If your picture on your work badge is no longer recognizable, please contact [Sukawt](#) so she can provide you with a form to have your badge replaced.

Hallway Passes (Teachers & Instructional Paras Only)

Please remember to track pass usage (a simple sign-in and sign-out is great) and limit usage (one student per pass, please). If you feel that a student is abusing this by going too often or for extended periods of time, please begin the conversation with the student, parent, and/or administrator. [Sechin](#)

Overnight Chaperone Training

For staff members who will be taking students on overnight field trips, please remember you need to schedule an overnight chaperone training with [Kyle Peacocke](#). These trainings are for advisors and all adult supervisors and can be held via Zoom. Thank you, [Jennifer Richardson](#)

Jason Gadek Named Northwest Region 2024

HS Adviser of the Year

The Association of Washington Student Leaders (AWSL) has named Jason Gadek the Northwest Region 2024 High School Adviser of the Year for his dedication to student leadership and creating an inclusive school culture.

Gadek believes in helping students grow and letting them take charge. He encourages students to take risks, knowing they have his support. He pushes students to think about those not in the room, create inclusive events, and move beyond superficial participation. Gadek's influence ensures that students leave Jackson High School ready to lead in their future careers and communities.

For more information about the Association of Washington Student Leaders and the High School Adviser of the Year Award, please visit www.AWSLeaders.org. Congratulations, Jason!

New CIHS Teachers Application and Courses for 2025-26

Everett Public Schools has established interlocal agreements with local and state colleges to offer College in the High School (CiHS) for some courses taught by qualified high school teaching staff.

For the 2025-26 school year, all new CiHS teachers must apply using the [Everett Public Schools CiHS Application](#). The window for applications varies based on the postsecondary institution as listed below.

Application windows:

- [Edmonds College](#) CiHS application window open through May 30
- [Everett Community College](#) CiHS application window through May 30
- NEW! [Central Washington University](#) and [Eastern Washington University](#) CiHS programs will also be available for the 2025-26 school year; application windows are open through May 15

To review teachers and courses **already approved for CiHS**, please review the [CiHS Approved Teacher List](#). **A teacher must be approved for each CiHS course.** Currently approved teachers and courses do not need to be re-approved for the upcoming school year unless the postsecondary institution has a renewal process. When in doubt about CiHS status, or for other questions or information, please contact cihs@everettsd.org.

Synergy Training Update

Training Dates

We have been working hard to put together a training plan that will provide all SIS (Student Information System) users with some choice and flexibility in how and when they will get their training this spring.

The **training window for SIS users** (those who currently use **eSchoolPlus** for much of their work) will be **May 27–June 18**. Within that timeframe you'll have multiple choices about how and when you'll be able to schedule your training. You will have choices for both online and in-person classes for all the available modules for your role.

The **training window for teachers** will be on **one of the LID days in August**. We are still working out details specifically about which dates and times.

The goal is to roll out the schedule and allow staff to register for dates on April 14.

Scribe Extension

We are using a tool called Scribe to build our training materials. For those wishing to get ahead and set up their Scribe account early, you should see it now in your Extensions list.

The image is a pink-themed instructional graphic for Scribe activation. At the top, it says "SCRIBE ACTIVATION" with a red puzzle piece icon. Below, it provides step-by-step instructions: 1. "Access it by clicking the puzzle piece icon in your extension bar of Google Chrome." with a screenshot of the Chrome extension bar showing the Scribe icon circled in red. 2. "Click the push pin icon." with a screenshot of the Scribe extension icon with a pushpin icon circled in red. 3. "Next, click the Scribe icon, now found in your Google Chrome Extension Bar:" with a screenshot of the Scribe icon in the extension bar. 4. "Next, click the Sign in to Scribe button." with a screenshot of the Scribe sign-in page showing a "Sign in to Scribe" button circled in red. At the bottom, it says "Use your district Google sign-in to create and sign into Scribe."

Synergy Training – Scribe

Synergy update

The LMS department is using [Scribe.com](https://scribe.com) to create step-by-step guides for **Synergy Training** in May and June.



- The **Scribe Extension** launches **Friday, February 14**—IT will push it out to all staff.
- You can access **basic how-to guides** without the extension, but if you sign in, you will unlock the **Guidance feature**.
- This is especially helpful if you are learning on a **laptop** or **one screen**.

More details about signing in will be shared closer to February 14, but you **will not need it right away**—only when training begins in late May. If you want to **install the extension yourself**, follow this guide: [How to Install Scribe Extension for Chrome](#). Once you've installed the extension and created a district account, you can **test out** the Sidekick/Guide Me feature using this Scribe: [How to Translate Text Using Immersive Reader](#).

Canva Implementation

Emails were sent out to staff who have designs built in Canva in two different accounts: @everettsd.org and @apps.everettsd.org

Those folks have until **Friday, February 21**, to move any designs they want to save to the correct account.

If you did not get an email but have a Canva account, you do not need to do anything at this time! That just means that you have only ever had one account and Canva will be able to move you to a district account without any additional steps on your part.

If you are currently paying for a Canva Pro account, do not renew! The Pro version and the Education version are the same. Here are the directions you can follow to cancel a paid account: [instructions for canceling a Canva plan](#).

Reminders for Semester 2

This is a good time to renew our best practices, including:

- Keep classroom windows uncovered—visibility protects teachers!
- One student per bathroom pass, please. Avoid letting students take the pass at the beginning or end of the period.
- Please don't tell students they can transfer into or out of your class. Those are decisions that can only be made in partnership between admin, families, counselors, and you.

Attendance Reminders for SEM2

When a student comes to class with an excused pass—whether from another teacher, counselor, office, health room, or attendance (yellow slip)—PLEASE mark them **TE**. If they have missed more than half the class they should be coming by my office, and then I will change the code to the appropriate selection. Please don't just assume I will change it; if they don't come by my office, I don't know!

This will also help for the students who come to my office trying to get their attendance excused, but then they do NOT go to class. 😞

On a separate note, please remember that if you add a time in the arrival slot and it is after 1:00 in the afternoon, you have to specify **PM**; otherwise, it defaults to AM. Don't ask me why, but I get notices weekly of time errors and then I have to go back and change the time to PM. Thanks, everyone! 😊 [Kelly Soros](#)

Parking Lot Safety & Sonitrol

If you are an early bird, please make sure you look at Sonitrol when you enter the building. I live in Kent and

am usually 45 minutes early for my shift (I start at 5:30 a.m.), but when the roads are icy, I can get stuck in traffic.

Also, when we get cold snaps, PLEASE be very careful walking in the parking lot! Wear appropriate footwear and take it slow!! Thank you, [Gina Wiemann](#)

AP Art Gallery in the Library

Mark your calendar for **Thursday, February 20**. AP Art students will display their work in the library the whole day. Bring all or some of your classes to view their work. We are looking forward to seeing you all. [Kaja Smith](#)

Multicultural Night

Save the date! **Multicultural Night** has been rescheduled for **Wednesday, April 16**, 5:30–7:30 p.m., in the Commons and Annex. We look forward to seeing you all there for this amazing night of culture and diversity.

EduBytes Newsletter

Check out the **February** issue of the [EduBytes newsletter](#)!

- Synergy Updates: *Training Update*
- Instructional Focus of the Month: *Using Lynx to Make Student Learning Engaging*
- AI in the Workplace: *Using CoPilot's AI Prompt Ideas*
- Supporting Equity with Technology: *Assistive Technology Tips*
- Digital Citizenship & Media Literacy: *Digital Literacy in 5 – I'm Engaged*
- Digital Tool Tips: *Bluebook – Important | Lynx Pro Account | 911 Reminders | Protecting Your Information*
- What Changes Are Coming? *Canvas Discussion Enhancements | Canva for Education Version*

District Staff News

Click [here](#) to read the February 6 issue of EPS District Staff News. Included in this issue:

- Opportunities for Staff
- News Around the District
- News Releases
- Key Dates and Observations
- Policies and Procedures

Archived issues are in DocuShare [here](#).

Monthly Family Newsletter

Click [here](#) to read the February issue of EPS Monthly Family Newsletter. Included in this issue:

- School 2-hour Late Starts and Closures
- Annual Kindergarten Kick-off Webinar
- National School Counseling Week
- Calendar Reminders
- High School and Middle School Summer Academy
- State Releases Latest Report Card for Schools and Districts
- Resources and Assistance for Students and Families
- Remember to Vote
- Everett Public Schools Foundation Annual Movie Premiere
- Parent University
- News Releases
- Our Mission

Wolfpack Press – Digital Release!

I am thrilled to share the winter release of the Wolfpack Press with you. As a reminder, the Wolfpack Press is an entirely student-led club. Students work on different committees—writing, editing, public relations, graphic design—to create our school newspaper.

You can explore this Wolfpack Press edition by accessing the [website](#). There are articles, political cartoons, and even a NYTimes-style Games section. The club members are running their own campaign to share this with students via social media. You are more than welcome to read, provide feedback, post to your Canvas, share with students in future PACK Times, or even play one of the games as a class. 😊 We appreciate your support! Best, [Keelin Davis](#)

School Stakeholder Annual Survey

Everett Public Schools will be conducting its annual survey of students, staff, and families starting **Monday, February 24**. The **School Stakeholder Annual Survey** is a critical element in our ongoing efforts to engage students, staff, and families in the school improvement planning process.

Students, staff, and families will be surveyed online within the following survey windows:

- **Students | February 24–March 14**
- **Staff | February 24–March 14**
- **Families | March 17–April 4**

Grants for Washington State K-12 Public School Teachers!

Applications are now being accepted for the **Ellison Education Grants**. These grants are for K-12 public school teachers in Washington State. Over the past six years, the Ellison Foundation has awarded **119 grants and \$562,000** to Washington State teachers.

Grants will range from **\$1,000 to \$10,000** and be awarded this spring to be used during the 2024–2025 school year. **Applications must be submitted by March 30, 2025**. Learn more at <http://ellison-foundation.org/ellison-education>.

Research Approval Process for Staff Members

For any staff or student teachers who may need to complete research for their degree or program:

Research approval can take up to four weeks, and all research must be completed by Thursday, May 1. The **deadline to apply** to conduct research in Everett Public Schools is **Friday, February 28, 2025**. This pertains to all staff.

The research policy, procedure, process, and application can be found on the Assessment and Research website at <https://www.everettsd.org/Page/4818>. If you have any questions about the research application process, please contact [Michele Waddel](#) or [Justine Palabrica](#).

Select Resources [\(jump to top\)](#)

Master Schedule with teacher and room assignments for SEM1 and SEM2: [2024-25](#)

Lunches for 2024-25: [SEM1](#) | [SEM2](#)

Bell Schedules: [reg-Pack-LIF on one page](#) | [2-Hour Late Start \(regular day\)](#) | [2-Hour Late Start \(LIF day\)](#)

Phones: JHS Phone List for 2024-25: [SEM1](#) | [SEM2](#)
[Frequently Used Phone Numbers, 2024-25](#)
[District Phone Directory](#)
[Phone Instructions](#)

[Counselor and Admin Alphas, 2024-25](#)

[Admin Responsibilities](#) and [Admin Supervision](#), 2024-25

Calendars for 2024-25: [Student At-a-Glance Calendar](#)

[Student Impact Calendar](#) (cultural and religious observations)

[Student Art Calendar](#)

[EEA Work Calendar](#)

[Payroll Calendar](#)

[Employee Calendars](#)

[JHS Letterhead](#), as of Aug 2024

JHS Maps: [lower level](#) | [upper level](#) (now updated per latest portable removals)

[JHS Graphics Standards](#) | [JHS Spirit Email Signature How-to](#)

[JHS Staff Handbook for 2024-25](#)

District High School Course Catalog: [2024-2025](#) | [2025-2026](#)

[District Policies & Procedures in DocuShare](#)

[COVID Info](#) on District Website

[CPS/DCYF Report Form](#)

[Student Multiple Tardies Lunch Detention Form](#) | Questions? [Kristina Monten](#)

Worksite Learning: [Video](#) | [Sign](#) | [New Worksite Learning Student Forms](#) | byoungberg@everettsd.org

JHS PTSA: [website](#) | [membership form](#)

[Everett Public Schools College in the High School Application](#): apply March 1 – June 14 for EvCC or

Edmonds College | apply Jan 10 – Feb 11 for UW | list of teachers/ courses [already CiHS approved](#) |
for info/questions, cihs@everettsd.org

Course Proposal Forms for 2025-26: [New CTE Course](#) (due by Oct 1, 2024) | [New Course Equivalency](#) (due
by Oct 1, 2024) | [New Course](#) (due by Dec 2, 2024) | [Course Revision](#) (due by Dec 2, 2024)

Athletic Shares:

Erik Heinz: X (Twitter) @CoachHeinz57, Instagram @ehein4, email EHeinz@everettsd.org

Kyle Peacocke: X (Twitter) @KylePeacockeJHS, Instagram @jhsathleticcoordinator, email

KPeacocke@everettsd.org, cell 206-755-0888

[Stay Connected](#): Where to Look for Various District Communications

[Staff News Hub](#) (must be signed in to see content): newsletters, current notifications, and more

[Synergy Implementation Webpage](#)

Looking Ahead [\(jump to top\)](#)

Tues, March 18	Gateway Middle School Transition Meetings for 2025-26 60 minutes Staff Extension: Equity/ML
Wed, March 19	9:30am Safety Drill: Lockdown 7pm EPS Foundation Benefit Event Premiere, Civic Auditorium
Thurs, March 20	PACK Time: HS & Beyond Lesson 3 – Survey
Fri, March 21	ALIF: Collaborate to Respond 10am EPS Foundation Benefit Event Matinee, CRC
March 21 & 22	Spring Play
Thurs, March 27	8:30am–1:30pm EvCC Students of Color Career Conference (<i>advance registration required</i>)
Fri, March 28	End of 3rd Quarter ELIF
March 28 & 29	Spring Play
Tues, April 1	Notification of 2025-26 Sno-Isle Student Status
Wed, April 2	Lockdown Drill (no special schedule)
Thurs, April 3	PACK Time: Spring Assembly 3pm 3rd Quarter Grades “Push” from Gradebooks into TAC late afternoon DeeAnn Will Email Teachers When TAC Is Open
Fri, April 4	Early Release Day Athletics Grade Checks
Mon–Fri, April 7–11	Spring Break – NO SCHOOL
M–F, April 14–May 1	7:30am–4:30pm High School Art Show, CRC

Tues, April 15	3pm TAC Closes for 3rd Quarter Grades Review/Corrections
Wed, April 16	8–11am ASVAB , Career Center (prior registration in the Career Center required): ASVAB Fact Sheet ASVAB Career Exploration Program Overview
	5:30–7:30pm Multicultural Night, Commons & Annex
Fri, April 18	ALIF: Collaborate to Assess
Tues, April 22	Staff Extension
Fri, April 25	ELIF
	Athletics Grade Checks
Thurs, May 1	6–7:30pm High School Art Show Award Reception, CRC
Fri, May 2	ALIF: Collaborate to Respond
M-F, May 5–9	AP Exams
Thurs, May 8	PACK Time: SBA Training Test
Fri, May 9	ELIF
	Athletics Grade Checks
M-F, May 12–16	AP Exams
Wed, May 14	60 minutes Staff Extension: SBA Training
Fri, May 16	ELIF
M-F, May 19–23	AP Exams, Late-Testing
Tues, May 20	SBA ELA
Thurs, May 22	SBA Math
Fri, May 23	ELIF
Mon, May 26	Memorial Day – NO SCHOOL
Tues, May 27	Evacuation Drill
Thurs, May 29	9:30am Safety Drill: Evacuation (modified schedule)
Fri, May 30	ELIF
Tues, June 3	30 minutes Staff Extension: Year in Review
	8–11am ASVAB, Career Center (prior registration in the Career Center required): ASVAB Fact Sheet ASVAB Career Exploration Program Overview
Fri, June 6	Early Release Day
	Senior Tea
	Staff vs Seniors Basketball Game, Staff Scholarship Fundraiser
Tues, June 10	Earthquake Drill (no special schedule)
Wed, June 11	12:10pm Safety Drill: Lockdown
	Senior Grades Due in Gradebook
Thurs, June 12	Sequoia HS Graduation
Fri, June 13	ELIF
Sat, June 14	Cascade HS, Jackson HS, and Everett HS Graduations
Mon, June 16	3pm SEM2 Grades “Push” from Gradebooks into TAC (<i>subject to change</i>) after 3pm DeeAnn Will Email Teachers When TAC Is Open (<i>subject to change</i>)
Tues, June 17	Early Release Day / Last Student Day (<i>subject to change</i>) End of SEM2 (<i>subject to change</i>)
	3pm TAC Closes for SEM2 Grades Review/Corrections (<i>subject to change</i>)
Thurs, June 19	Juneteenth – HOLIDAY
Fri, June 27	Last Day that eSchool Will Be Available for Use Prior to Synergy Transition
June 30–July 17	SIS Blackout Period for Transition to Synergy
Wed, Aug 27, 2025	First Student Day, 2025-26

Everett Public Schools does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

Title IX/Civil Rights Compliance Officer | ADA Coordinator

Chad Golden | 425-385-4100 | CGolden@everettsd.org | PO Box 2098, Everett, WA 98213

Section 504 Coordinator

Dave Peters | 425-385-4063 | DPeters@everettsd.org | PO Box 2098, Everett, WA 98213

Gender-Inclusive Schools Coordinator

Joi Odom Grant | 425-385-4137 | JGrant@everettsd.org | PO Box 2098, Everett, WA 98213